

May 1, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Buttke called the meeting to order. Motion by Mach and seconded by Street to approve the minutes of the April 10 and 17, 2018 meetings. Motion carried 5-0. Minutes filed. Motion by Dummann and seconded by Mach to approve the agenda. Motion carried 5-0.

Members of the public present were Earl Hanson, Jim DeVaal, Brent Weithorn with KMSD and Ashlie Veen with Valley News Express.

**Drainage:** Chairman Buttke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit.

Permit DR2018-09 by Earl Hanson in 3-121-49 (Kilborn Twp). The request, if granted, would allow the landowner to alleviate potholes and alkaline soil by tiling to the NW ¼ and pumping into the creek within his own property. Paperwork is file with the NRCS office. The tiling is on Earl's land in Roberts County with a 10 inch main line going into the NW1/4 of his land in Grant County. A pump is needed to push the water into the creek due the land being higher at the outlet. The downstream landowners have been notified as per the ordinance. No objections received. Motion by Stengel and seconded by Dummann to approve Permit DR2018-09 as presented. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners.

**Highway:** Supt. Schultz presented the pavement marking agreement with DOT for the painting of the center line on the asphalt roads. The agreement is for approximately 50.25 miles of striping. The county's 40% share is \$2,034.64. The county's amount over the allocated limit is \$8,588.56 for a total cost to the county of \$10,623.21. Motion by Mach and seconded by Stengel to authorize Chairman Buttke to sign the pavement marking agreement 2018-07. Motion carried 5-0.

**Courthouse:** Commissioner Buttke reported he had gotten a quote from The Window Place on replacing windows on the north and west sides of the Courthouse. There are a total of 46 windows at \$760 per window. Two windows had been previously replaced to determine if the problem of air loss would be

improved, which it has. After further discussion, a motion was made by Mach and seconded by Street to seek an additional quote, to re-designate \$50,000 of the capitol designation for the Courthouse heating and ac project to window replacement in the courthouse and to hold a budget supplement hearing on June 7 at 9 AM to establish budget authority in Government Building budget 161. Motion carried 5-0.

**Community Health Nurse:** Jennifer Meyer and Secretary Jessica Anderson reported on vaccinations, influenza, a mental health training seminar, met with Doctors at the Milbank Hospital to review the services provided by the CHN office, the plans being made to hold a full scale exercise for POD and the program Reach Out and Read to promote reading to children at an early age.

**Precinct Change:** Auditor Layher reported due to security changes being implemented at the Otter Tail Office in Milbank, the community room is no longer available to be used as a voting location and is requesting approval to change the voting location for Melrose Twp to the Grant County Library Community Room at 207 E Park Ave. Motion by Stengel and seconded by Dummann to approve the voting location change for Melrose Twp as requested. Motion carried 5-0.

**DOE:** Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Kathy reported the number of calls has decreased significantly due to the subscription website being available. Kathy presented the County Wide Reappraisal Plan. It is a 9 year plan with the townships of Troy, Georgia, Adams, the towns of Troy, Revillo, Albee and a portion of Milbank scheduled to be inspected in 2019. The Commission thanked Kathy and her Deputy for the work they have accomplished and for the good customer service they provide.

**Consent Agenda:** Motion by Mach and seconded by Stengel to approve the consent agenda. Motion carried 5-0.

1. Approve plats:

2018-08

COUNTY COMMISSION RESOLUTION

LOTS 1,2,3 and 4 OF JAMES AND GAVIN ANGERHOFER ADDITION, LOCATED IN THE W1/2 NE1/4 OF SECTION 17, TOWNSHIP 120 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Marty Buttke, Chairman  
Board of Commissioners

2018-09

COUNTY COMMISSION RESOLUTION

Lot 1 of Gerald and Arlis Christensen Addition Located in the NW ¼ of Section 14, Township 121 North, Range 50 West of the 5<sup>th</sup> P.M., Grant County, South Dakota, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Marty Buttke, Chairman  
Board of Commissioners  
Grant County, South Dakota

2. Approve surplus of a Sharp CS-2850 calculator from Treasurer's Office, fixed asset number 09073
3. Approve hiring of Lauren McDonald as a PT Library Assistance at the Library with a start date of 4-23-18 at \$12.95 per hour
4. Approve hiring of Barb Robinson as a PT Library Assistance at the Library with a start date of 4-17-18 at \$12.95 per hour

**2015-2016 Audit:** Glenda Goens with the Department of Legislative Audit presented the audit findings for the years of 2015-2016. She stated the county would not have any written comments and would receive a clean opinion from Legislative Audit. Motion by Mach and seconded by Stengel to authorize Chairman Buttke to sign the closing letter from Legislative Audit. Motion carried 5-0. The letter is on file in the Auditor's Office.

**Unfinished Business:** The auditor provided the Commission with the schedule for the 2019 budget department requests.

**New Business:** None

**Correspondence:** The First Quarter for the Visiting Neighbor Program was noted.

**Claims:** Motion by Stengel and seconded by Mach to approve the claims as presented. Motion carried 5-0.

ACCESS ELEVATOR, maint 600.00; AL'S BODY SHOP, repair 130.00; BERENS, supplies 159.80; BOB BARKER CO, supplies 197.64; BRENDA L HOLTQUIST, prof service 87.50; BUREAU OF INFO & TELE, internet & email 544.00; BUTLER MACHINERY, repair 621.00; CHS, diesel fuel 4,140.00; CITY OF MILBANK, water & sewer 648.68; CITY OF WATERTOWN, 911 surcharge 6,350.39; COLONIAL RESEARCH CHEMICAL, supplies 149.35; D-WARE, registration 135.00; DAKOTA RIGGERS & TOOL, parts 498.01; DARCY

LOCKWOOD, mental illness bd 22.50; DEADWOOD RESORTS, rooms 273.00; GEORGE B BOOS, ct appt atty 1,762.50; GRANT CO EC & DEV BOARD, allocation 8,750.00; GRANT CO SHERIFF, postage 20.70; GRANT-ROBERTS RURAL WATER, rural water 49.00; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HEARST BUSINESS MEDIA, reference material 149.00; KIBBLE EQUIPMENT, parts 83.36; KRISTIN A WOODALL, professional service 367.20; LEWIS FAMILY DRUG, supplies 166.51; LIGHT AND SIREN, lights 505.00; LINCOLN CO, prof service 99.40; LUCILLE M LEWNO, mental illness bd 191.47; MARK KATTERHAGEN, mental illness bd 22.50; MILBANK AUTO PARTS, parts & supplies 1,986.01; MUNDWILER, prof service 3,472.00; NORTHERN TRUCK EQUIP, parts 999.05; NORTHWESTERN ENERGY, nat gas 1,090.15; OLDE MILL HOSPITALITY, rooms 246.00; PCMG, printer 395.00; QUICK PRO LUBE, oil chg 75.97; RELIANCE, phone cards 500.00; RELX, prof service 705.00; SD ASSN CO WEED/PEST BDS, dues 150.00; SHOPKO, supplies 45.58; STAR LAUNDRY, professional service 50.05; PHEASANTLAND IND, prisoner supplies 190.15; TECH ONE, supplies 64.00; TRACY L GRANT, professional service 1,240.00; TWIN VALLEY, oil change 34.15; YANKTON CO, prof service 50.00. TOTAL: \$40,474.95.

Grand Jury Fees and Mileage: \$634.92.

Payroll for the following departments and offices for the month of April 2018 are as follows: COMMISSIONERS 5160.90; AUDITOR 17,903.53; TREASURER 8272.19; STATES ATTORNEY 11,339.99; CUSTODIANS 5033.71; DIR. OF EQUALIZATION 6980.69; REG. OF DEEDS 7227.72; VET. SERV. OFFICER 1335.10; SHERIFF 19,699.58; COMMUNICATION CTR 13,222.04; PUBLIC HEALTH NURSE 2493.80; ICAP 699.30; VISITING NEIGHBOR 2999.17; LIBRARY 12,618.90; 4-H 6218.79; WEED CONTROL 3510.00; PLAN & ZONING 1719.90; ROAD & BRIDGE 61,373.69; EMERGENCY MANAGEMENT 3256.00. TOTAL: \$191,065.00.

Payroll Claims: FIRST BANK & TRUST, Fed WH 16,040.09; FIRST BANK & TRUST, FICA WH & Match 23,302.30; FIRST BANK & TRUST, Medicare WH & Match 5449.82; AMERICAN FAMILY LIFE, AFLAC ins. 2053.51; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 45,814.84; DEARBORN NATIONAL, life ins. 264.02; LEGAL SHIELD, deduction 98.60; OPTILEGRA, ins 397.98; SDSR SUPPLEMENTAL, deduction 3265.00; SDRS, retire 20,414.31; COLONIAL LIFE INS ins 27.07. TOTAL: \$117,127.54.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be May 14(Monday) and June 7(Thursday) and June 19, 2018 at 8 AM. Motion by Mach seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Marty Buttke, Chairman, Grant County Comm.